

OFFICIAL PROCEEDINGS  
OF THE  
PLANNING-CITIZEN ADVISORY COMMISSION  
CITY OF LOWELL, MICHIGAN

For the Regular Meeting of the Planning-Citizen Advisory Commission on Monday, April 26, 2010, at 7:00 p.m.

The Meeting was called to order at 7:00 p.m. by Acting Chair Folsom and City Clerk Betty Morlock called the Roll.

Present: Commissioners Barb Brown, Don Green, Jim Hall, Clark Jahnke, Maryalene LaPonsie, Doug Folsom and Chair Noall.

Absent: None.

Also Present: City Manager David Pasquale, City Clerk Betty Morlock, DPW Director Dan DesJarden, Mayor Jim Hodges and Councilmember Jeff Altoft.

IT WAS MOVED BY LAPONSIE and seconded by GREEN to approve the minutes of the regular meeting of March 22, 2010 as corrected.

YEA: 7. NAY: 0. ABSENT: 0. MOTION CARRIED.

Item #1. **APPROVAL OF AGENDA.**

IT WAS MOVED BY GREEN and supported by FOLSOM to approve the agenda as written.

YEA: 7. NAY: 0. ABSENT: 0. MOTION CARRIED.

Item #2. **ANY OTHER BUSINESS/ON GOING BUSINESS.**

- A. Outdoor Lighting Ordinance – further review. By general consensus, the Commission agreed to have the outdoor lighting provision in ordinance form for review during the May 24, 2010 meeting. If acceptable, the public hearing can then be established.
- B. Joint signage ordinance with Lowell Charter Township – update – deferred from previous meetings. By general consensus, the Commission removed the item from the agenda until further notice.

Item #3. **BUILDING INSPECTORS REPORT.** City Manager Pasquale believed it was more appropriate for Building Inspector Doug Hopkins to be present during the April 27 worksession meeting reviewing the 990 N. Washington property rather than tonight's meeting.

Item #4. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.** No comments were received.

Item #5. **COMMISSIONERS REMARKS.** Commissioner LaPonsie welcomed Commissioner Brown.

Commissioner Green and Chair Noall also welcomed Brown.

Chair Noall shared information she received in the mail regarding "Taking Concept to Reality".

Commissioner Folsom also welcomed Brown.

City Manager Pasquale commented on Commissioner Hall's email regarding professional planning. Pasquale was concerned regarding the cost. However, it comes to education of the Planning Commission and ensuring the Commission is kept abreast of current planning trends. The City currently has a professional planner to review all site plans and provide written documentation back to the Planning Commission.

Pasquale referred to Michigan Association of Planning. The association will hold a 2010 Appointed and Elected Official's Institute. This is an annual event created to provide solutions to elected officials, councils, township boards, planning commissions and zoning board of appeals. The meeting will be held at the Radisson in Lansing on Wednesday, May 19, 2010 from 9:00 a.m. to 4:00 p.m. The City will pay for the registration and mileage.

Commissioner Green was interested in attending the Institute on May 19, 2010.

Pasquale asked if the Commissioners would be interested in finding out the cost of a professional planner every meeting or a per cost meeting. Hall suggested every other meeting or even on call. Pasquale stated he would provide a cost for such a service.

Chair Noall noted the joint Planning Commission meeting with Lowell Township will be held at the township office on May 18, 2010 at 7:00 p.m.

IT WAS MOVED BY GREEN to adjourn at 7:29 p.m.

DATE:

APPROVED:

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Laurie L. Noall, Chair

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Betty R. Morlock, City Clerk