

LCTV ENDOWMENT FUND BOARD

For the Meeting of April 26, 2011 at 7:00 p.m.

Present:	City of Lowell	Barb Barber Sharon Ellison Dennis Kent Mark Lessens
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach

Also Present: Dave Pasquale, Jim Hall and Andrew Schrauben.

Item #1. ELLISON moved, THOMPSON supported to approve the minutes of the February 15, 2011 meeting as presented. Motion carried.

Item #2. REVIEW FUND STATMENT

- Dave Pasquale explained the fund statement and stated we had approximately \$210,000 to award this year. There was \$220,000 but \$10,000 was given to Lowell Township. They had a bridge that had to be put in after the sidewalk project was started, making it necessary to increase their original grant amount. The request from Lowell Township didn't come until November 2010, therefore it was **not** included in the \$220,000 figure.
- Dave explained that other additional funds were required during the summer for the Library project as well as some unemployment benefits for a former Lowell Cable TV employee. Those amendments **were** approved in time to be reflected in the \$220,000 figure.

Item #3 RECEIVE AND PROVIDE INITIAL REVIEW OF GRAND APPLICATIONS

- KENT stated he felt there were four applications that didn't have the required authorized signatures. They refer to themselves as "government" but they don't have any documents showing their status.
 1. #3 on the list – Senior Class Trip
 2. #11 – Lowell Area Broadband
 3. #12 – Lowell Dog Park
 4. #15 - Lowell Music Boosters
- It was agreed the city would contact the applicants and inform them that they need to provide affidavits showing sponsorship of a 501C-3 organization.
- Thompson stated that last year he had requested some changes in the rating criteria, specifically eliminating "D. Does the proposed project qualify as a one-time capital improvement project?" Since this is something that requires a yes or no answer, and not a 1-5 rating, he asked that it be changed to "How do you feel about the request?"

Following a discussion it was agreed that two forms would be best, one that contained the change to "D", and the other would be a new spreadsheet where board members could rate the

applications in order of importance, and what amount they felt should be awarded to each. This spreadsheet will automatically calculate the total at the bottom to indicate when the spendable amount has been reached.

Barber said she would make the changes and forward the new spreadsheets to the members via email.

- Barber asked if the plan for the East Side Riverbank Improvement was complete, because she could not support the plan as it stands. She said that the plan needs an anchor that would attract people to that destination. Ellison stated that the plan was not complete. This was just Phase I.
- The remaining applications were reviewed with members giving their arguments in favor or opposition of each. It was agreed that the board members would come to the May 3, 2011 meeting with worksheets ranking the applications and proposed amounts for each.

Item #4. ADJOURNMENT

LESSENS moved, ELLISON supported to adjourn the meeting at 9:15 p.m. Motion carried.

Dennis J. Kent
Chair

Barb Barber
Recording Secretary