

OFFICIAL PROCEEDINGS
OF THE
LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

MONDAY, MARCH 22, 2010, AT 4:06 P.M.

LOOK MEMORIAL FIRE STATION

Present: CITY OF LOWELL None
LOWELL CHARTER TOWNSHIP Clifford Bonn
Carlton Blough
VERGENNES TOWNSHIP Tim Wittenbach
Jim Herb

Absent: Maryalene LaPonsie and Jake Callier

Also Present: Dave Pasquale, Sue Olin, Frank Martin and Jerry Hale

IT WAS MOVED BY HERB and supported by BONN to approve the minutes of the December 21, 2009 meeting as submitted. Motion carried.

Item #1. TREASURER'S REPORT. Olin stated that there is an ending balance of \$40,098.15 as of this day. Final quarterly statements will be mailed out. The new SEVs for the jurisdictions are to be checked.

A total of \$152,710 has been received in revenues as of the third quarter. Olin said the fund is doing fine.

The following issues were raised and discussed:

- The building maintenance line item was over because of an air conditioner replacement.
- Dumpster rental of \$102 a month, is this high? Martin will check.
- Bank services charges were for payroll and direct deposit.
- The bill from Grand Chrysler was for eliminating water in gas involving the Chief's vehicle. Crystal Flash was billed for this.
- Meat certificates from Gary's for fire personnel are within rules.
- Utilities have gone up. Usage has been chartered with moving to smaller meter sizes.

IT WAS MOVED BY BLOUGH and supported by HERB to accept the Treasurer's Report as submitted. Motion carried.

Item #2. BUDGET. Olin mentioned that the 2010-2011 Budget is the same as last year except for office supplies. A new computer estimated at \$1200 is proposed to assist with the Chief's reports.

The rescue vehicles will cost \$34,000 with a grant of \$18,000 from the Lowell Area Community Fund, which reduces the amount needed.

The old Suburban Chief's vehicle (1993 with 4000 mile engine) is to be sold to the Wastewater Treatment Plant paying \$1500 for the vehicle.

Martin said a FEMA grant has been received with a 5% local match providing 15 sets of turnout gear needed for four years.

IT WAS MOVED BY HERB and supported by BLOUGH to defer until the June meeting for the purchase of the service vehicle and provide a final review of the budget. Motion carried.

The minutes of this meeting will be given to Board members by early May.

Item #3. OTHER BUSINESS – BOARD QUESTIONS.

- Bonn raised the issue of the ISO rating. Martin stated currently the rating in the City is 6. Another review for a new rate is taking place. Information regarding tested water flows and fire training have been given.
- Blough thanked Martin for his report. He wished to have an updated organizational chart. Also, a Fire Authority job application form as well as job descriptions were requested.
- A confined space rescue safety program with King Milling using a grain bin has been scheduled. To conform to County standards, the lettering change on vehicles (\$300-400) is planned.

The next meeting is scheduled for Monday, June 21, 2010 at 4 p.m.

The meeting was adjourned at 5:09 p.m.

Tim Wittenbach, Chairman

David M. Pasquale, Recording Secretary